

Indigenous Engagement Plan (IEP) Project Pre-Construction Update Memo

TO:	City of Merritt	REPORT DATE:	January 8, 2026
PROJECT:	Merritt Middlesboro to Houston Offsetting Project	PROJECT MANAGER:	Paul Hague
LOCATION:	Middlesboro to Houston, Merritt BC	WORKFORCE:	N/A

Project Overview

The Middlesboro to Houston Offsetting Project entails habitat enhancement works including the implementation of environmental control measures, gravel bar staking, beaver exclusion fencing, and back channel enhancement. Additionally, the scope includes the removal and disposal of bridge abutments. All work is planned to be completed "in the dry" with no instream work, adhering to the project's Environmental Management Plan.

1. Environmental Plan

Current Month – The Environmental Development Plan (EMP) was developed and will form the basis of the Contract.

- 1.1 Construction Environmental Management Plan (CEMP). CEMP is required before any construction work can proceed. The WSA Sec 11 and FAA approvals are still outstanding and anticipated in late January or early February.
- 1.2 Next Month – Mobilization and installation of environmental protection measures, including silt fencing. Daily monitoring of freeze/thaw cycles and rainfall events will commence to mitigate risks.

2. Heritage Plan

- 2.1 Current Month – Minimal excavation works occurring on this project but Cultural Monitor is being engaged for services on this project.
- 2.2 Next Month - Integration of Cultural Monitors for upcoming site preparation and ground disturbance activities.

3. Construction Plan

- 3.1 Current Month – Contractor in the process of developing the following documents:

- Quality Management Plan (QMP)
- Construction Management Plan (CEMP)
- Safety Plan
- Project Schedule

In addition the Contractor is carrying out the following:

- Contract documentation
- Procurement
- Preconstruction survey.
- Utility locates

3. Construction Plan

3.2 Next Month – Site mobilization is scheduled for February 3, 2026 depending on the issuance of Permits. Once initiated the work is anticipated to take 1 month to complete.

4. Construction Schedule

4.1 Current Month:

- Project is in the award/pre-construction phase.
- Contractor submitted their schedule and have an opportunity to revise based on feedback.
- Awaiting WSA and FAA

Contractor is verifying vegetation stock availability before they can commit to schedule.

4.2 Upcoming Milestones:

- Onsite Kick-off Meeting: February 2, 2026.
- Earliest Site Mobilization: February 3, 2026.
- Start of Bridge Abutment Removal: February 10, 2026.
- Substantial Performance Date: February 27, 2026.

5. Pre-Project Photos



FIGURE 1 – TYPICAL AREA FOR BAR PLANTING



FIGURE 2 – TYPICAL AREA FOR BAR PLANTING

5. Pre-Project Photos



FIGURE 3 – EXISTING BEAVER DAMAGE TO COTTONWOODS



FIGURE 4 – PROPOSED OFF CHANNEL HABITAT CREATION AREA



FIGURE 5 – TYPICAL BAR AREA WHERE PLANTING IS PROPOSED




FIGURE 6 - RAILWAY CROSSING ABUTMENT TO BE REMOVED

6. Project Contacts:

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City of Merritt
Flood Mitigation Department
[Flood Mitigation Website](#)
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PM Signature	 Name: Paul Hague Date: January 8, 2026	
Submission	Before Project Kick-Off Friday by noon	
CONTRACTOR DISTRIBUTION:	<input checked="" type="checkbox"/> Site Manager <input checked="" type="checkbox"/> Design Team	<input checked="" type="checkbox"/> Indigenous Engagement Manager (IEM) <input checked="" type="checkbox"/> Internal Files
MERRITT FLOOD MITIGATION DISTRIBUTION:	<input type="checkbox"/> Indigenous Bands (IEM) <input type="checkbox"/> Community Engagement (CE)	<input type="checkbox"/> Website/Social Media (CE) <input type="checkbox"/> Flood Mitigation Files