

# Construction Memo

<b>TO:</b>	City of Merritt, Flood Mitigation Dept	<b>REPORT DATE:</b>	March 27, 2026
<b>PROJECT:</b>	Merritt Middlesboro to Houston Offsetting Project	<b>CONSTRUCTION ADMINISTRATOR</b>	Jordie Christy, Site Supervisor
<b>LOCATION:</b>	Middlesboro to Houston, Merritt BC	<b>WORKFORCE:</b>	4

## Project Overview

The Middlesboro to Houston Offsetting Project entails habitat enhancement works including the implementation of environmental control measures, gravel bar staking, beaver exclusion fencing, and back channel enhancement. Additionally, the scope includes the removal and disposal of bridge abutments. All work is planned to be completed "in the dry" with no instream work, adhering to the project's Environmental Management Plan.

## 1. Environmental Update

- March 23 to 27 – No in-stream work has taken place to date. Elevation Environmental Technical Services (Elevation) is acting as the contractors Qualified Environmental Professional for the project. Elevation has had an Environmental Monitor onsite for all works occurring near the water.
- 1.1
  - 1.2 Upcoming Environmental works – The contractor is planning on crossing a side channel which will require the QEP to notify DFO and follow the appropriate code of practice.

## 2. Heritage Update

- 2.1 March 23 to 27 – No Cultural Monitors onsite
- 2.2 Upcoming works - No Cultural Monitors anticipated to be onsite for current activities.

## 3. Construction Update

- 3.1 March 23 to 27 – RSI prepared an access path to the upstream left bank bar staking area (polygon 2) and installed approximately 1000 stakes.
- 3.2 Upcoming works – RSI plans to install the stakes on the downstream planting area (polygon 1), install the lock block wall, and install the stakes at the upstream right bank planting areas (polygon 3 and 4).

## 4. Schedule Update

4.1 March 23 to 27 – RSI has deviated from their initial schedule. Next week RSI plans to complete the gravel bar staking and install the lock block wall.

## 5. Project Contacts:

*Paul Hague, RPF*  
*Project Manager*  
*Associated Environmental Consultants Inc.*  
*Tel: 250.545.3672 | Cel: 250.938.1128*  
*haguep@ae.ca*

## 6. Project Photos



Figure 1 – planting method (stinger)

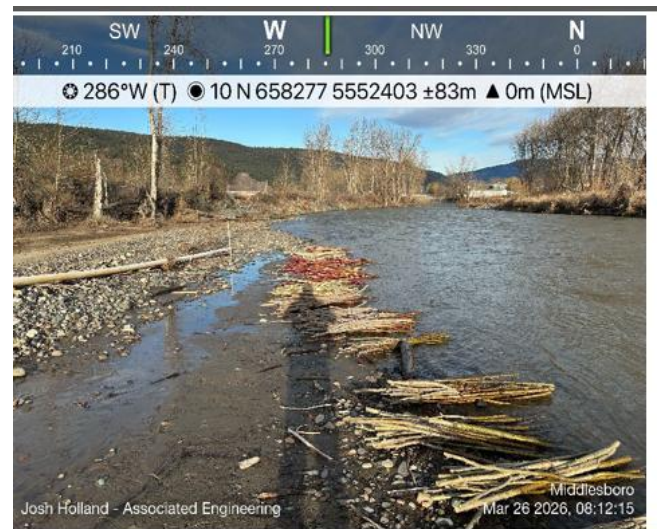


Figure 2 – Br Stakes in water

<b>CA Signature</b>	Name:	Date:
<b>Submission</b>	If required Monthly, last Friday by noon	If required weekly, Friday by noon
<b>CONTRACTOR DISTRIBUTION:</b>	<input checked="" type="checkbox"/> Site Manager	<input checked="" type="checkbox"/> Indigenous Engagement Manager (IEM)
	<input checked="" type="checkbox"/> Design Team	<input checked="" type="checkbox"/> Internal Files
<b>MERRITT FLOOD MITIGATION DISTRIBUTION:</b>	<input checked="" type="checkbox"/> Indigenous Bands (IEM)	<input checked="" type="checkbox"/> Website/Social Media (CE)
	<input checked="" type="checkbox"/> Community Engagement (CE)	<input checked="" type="checkbox"/> Flood Mitigation Files (IEM)